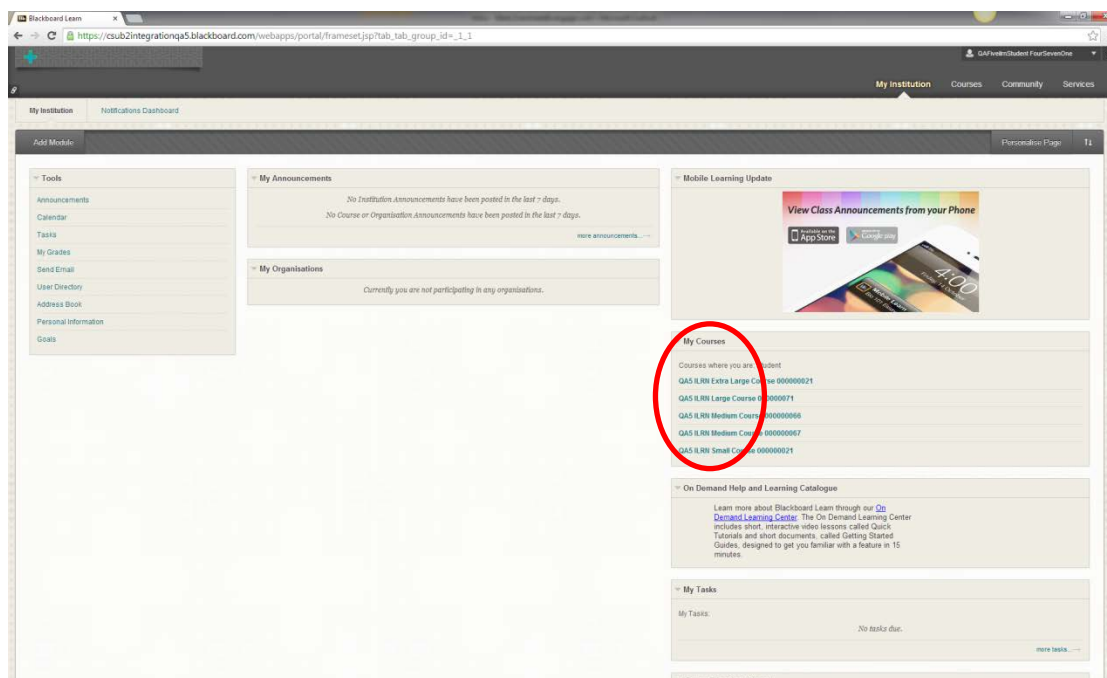


## iLrn/Blackboard Learn Linking for Students (existing users of iLrn)

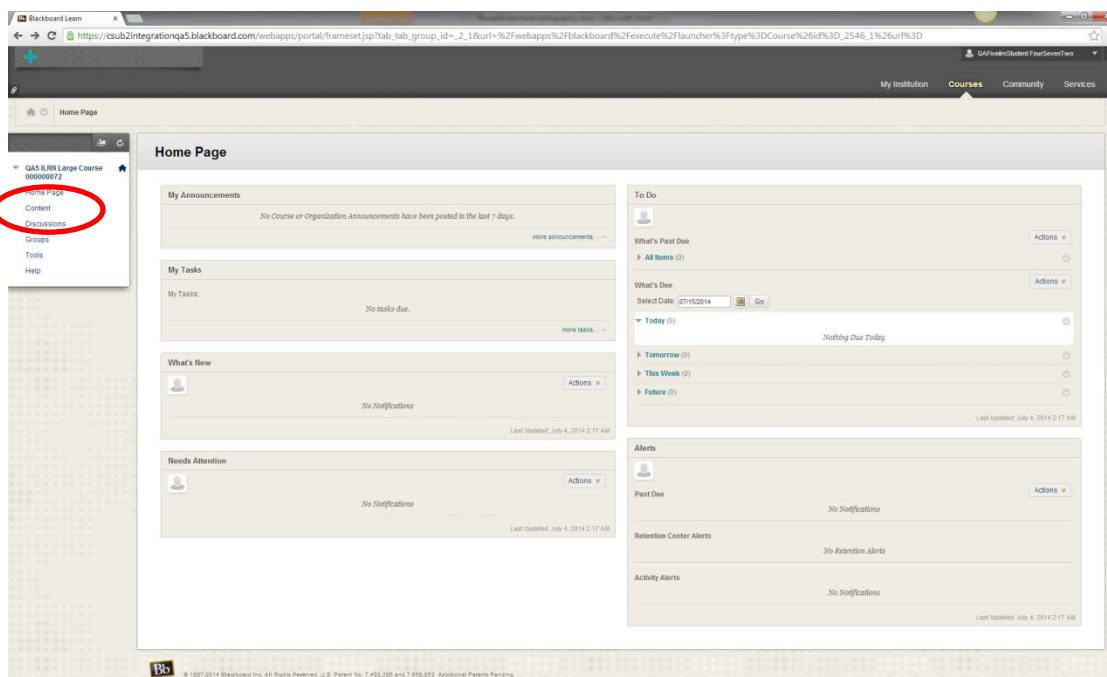
This document is designed for students who have used iLrn previously but who are linking to Blackboard for the first time. Other how-to documents and videos for coordinators, instructors and students and contact information for technical support issues are available at [solutions.cengage.com/iLrn/training-support](https://solutions.cengage.com/iLrn/training-support).

**NOTE:** If you have an existing iLrn account but are using a new text (for example, you previously used iLrn in your German Introductory courses, but now are going to use it with a different book in your German Intermediate course) be sure to have the Book Key for the new text at hand before starting this process.

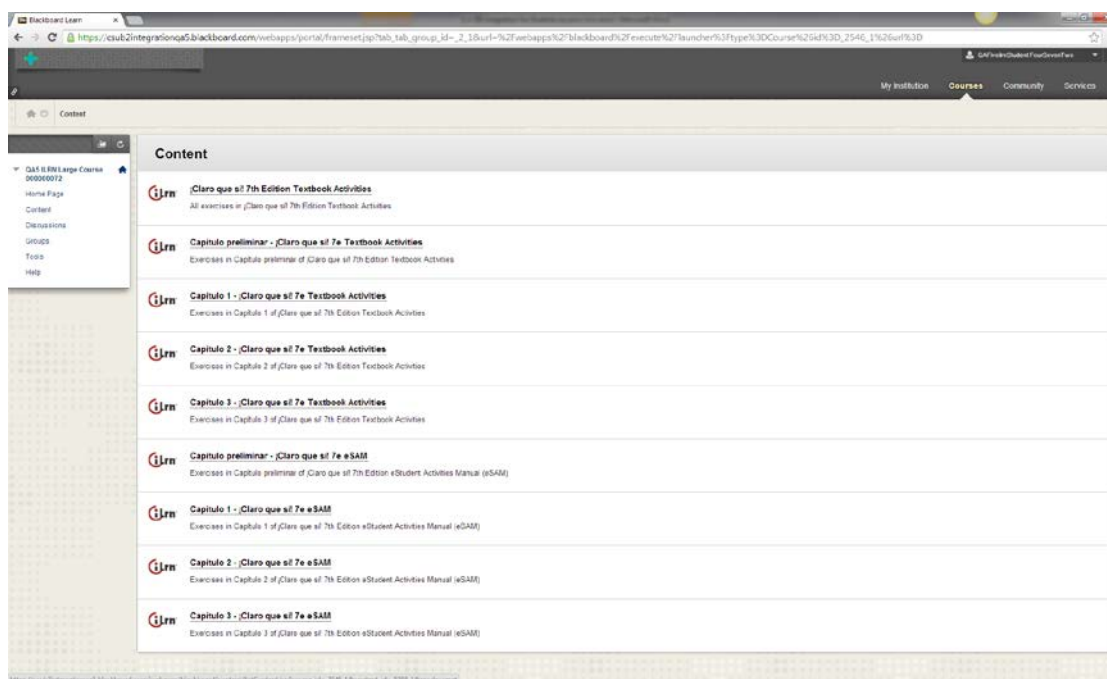
1. Log in to Blackboard Learn. If you do not know your Blackboard Learn login or password, please contact your instructor or your institution's Blackboard help desk.
2. Select the Blackboard Learn Course you want to link to iLrn. Your instructor will provide the exact course title you should look for. In most cases, it will be the same course name/number that shows on your registration. For example, Spanish 101 Section 3, French 102 Section 0005.



3. On your Blackboard Learn Homepage, click on the Content Tab. If you don't have a Content Tab, enter another Content Area to get started.

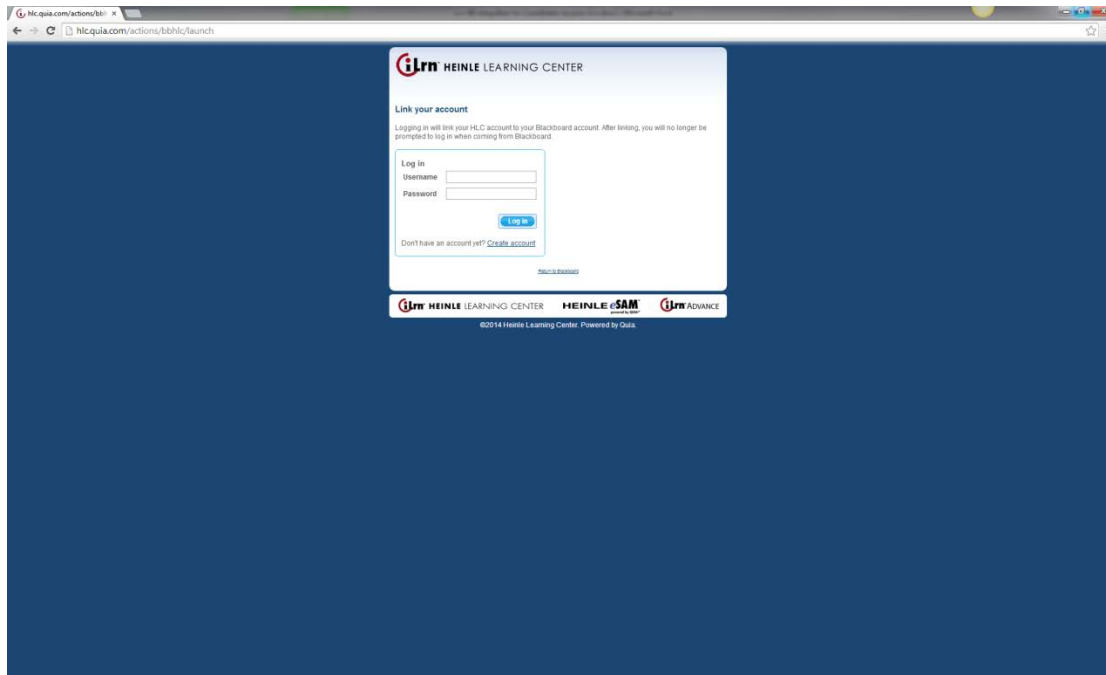


4. Your Content Area will look something like the image below. This example has numerous links, but you may see as few as one, depending on how your instructor has set up her/his course. Click on one of the links in the Content folder. For linking purposes, it does not matter which link you choose.



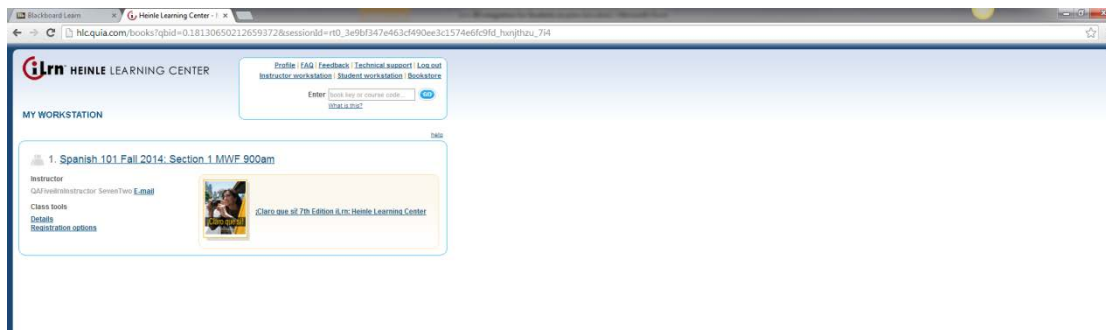
5. Depending on your institution's Blackboard setting, you may see a User Privacy Information Page. If so, please select "I agree to share...". If you do not agree to share, linking will still occur, but some information will not be able to be transferred from one system to the other.

6. You will land on the iLrn login page. Log in to your iLrn account. NOTE: Once you have done this one time, you will not need to log in to iLrn again when accessing from your Blackboard Learn account while at the same institution.

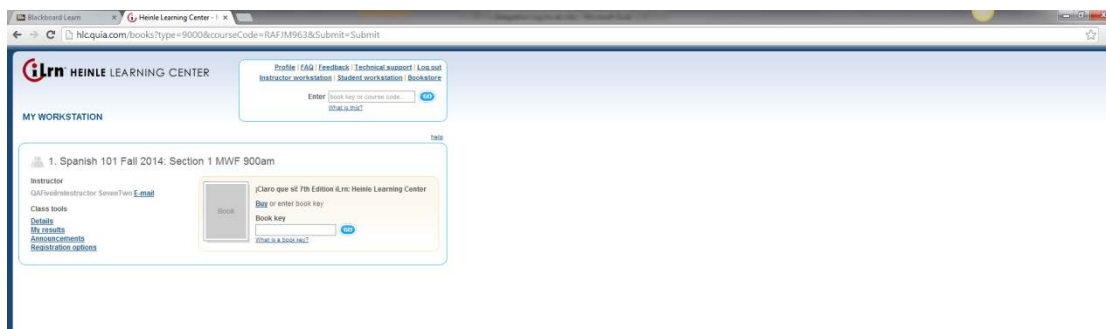


7. You will land on your Student Workstation. As long as your instructor has linked his/her iLrn Course and Blackboard Learn Course, you will see the iLrn Class that corresponds to your Blackboard Course. If you do not see any classes here, contact your instructor to make sure that s/he has made the link.

- If the course utilizes iLrn materials that you have previously used directly through iLrn, the “Book Key” field will not appear. You have previously entered the Book Key and have full access to the materials. Your Workstation should look something like the following.

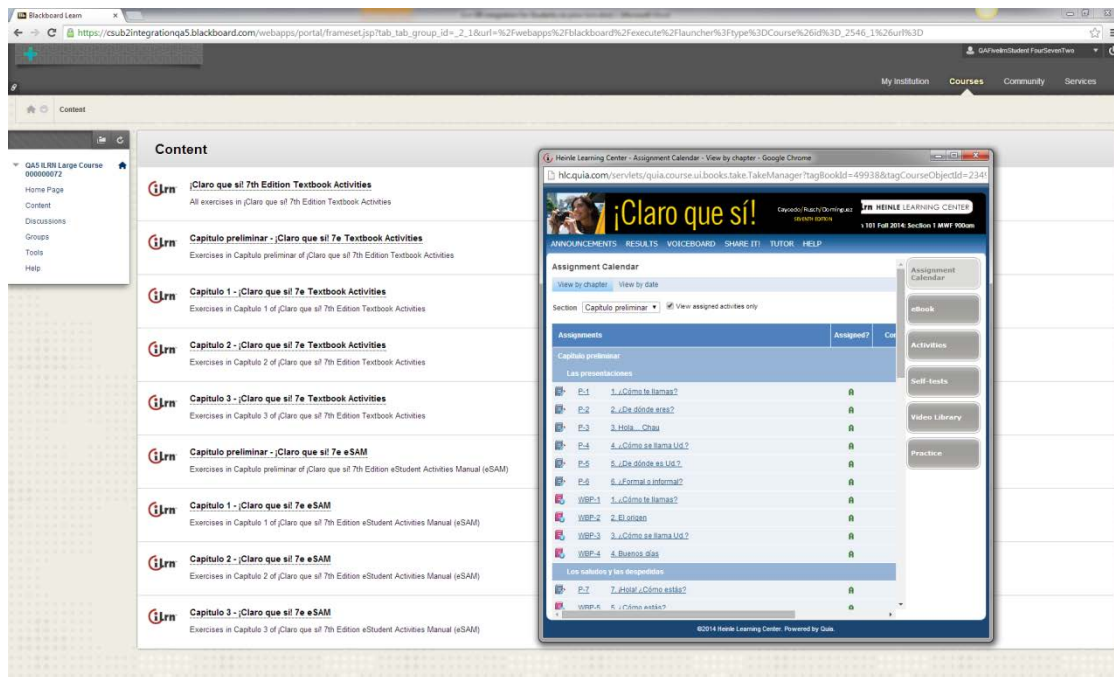


- If the course utilizes iLrn materials for which you have not previously entered a book key (for example, if you have advanced from Spanish Introductory to Spanish Intermediate and have a new text), you will need to enter the book key to have access to the new course’s material. Your Workstation will provide a field to input the Book key, as on the following. Input the Book Key and click Go and follow the onscreen directions to confirm access.

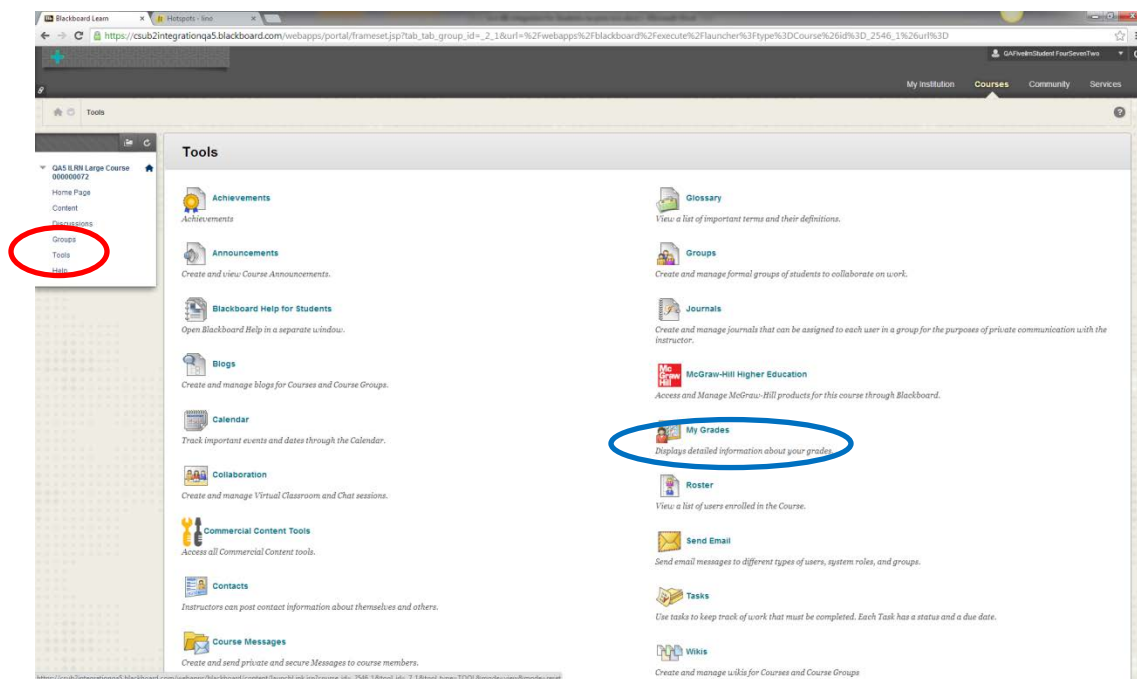


8. Once you have verified access, close the current tab to return to Blackboard.

9. Going forward, whenever you click on one of the links in your Blackboard Content Folder, a new window will launch and take you to the iLrn Assignment Calendar. From there you will see all assigned homework.



10. Click on Tools in the Course Menu (red circle) and then My Grades in the Tools Screen (blue circle) to go to your Blackboard Gradebook.



11. Thank you for using iLrn and Blackboard. Have a wonderful semester!

Version date: 7/28/2014

The latest version of this document and a variety of other resources can be found at [solutions.cengage.com/ilrn/training-support](http://solutions.cengage.com/ilrn/training-support)